#### CHESAPEAKE BAY GOLF CLUB

# Banquets & Events



# BANQUET & EVENT GUIDE

Chesapeake Bay Golf Club is pleased to announce the opening of our all new Banquet and Event Venues offering a variety of indoor and outdoor spaces – all with breathtaking golf course views and natural scenery, delicious menus, modern amenities beyond compare, and the dedication of our team of experienced event professionals.





## **BREAKFAST BUFFETS**

Minimum of 25 People. May be enjoyed any time of day.

#### SUNRISE CONTINENTAL BREAKFAST

Assorted Muffins, Danish, and Bagels Cream Cheese, Jelly and Butter Chilled Juices ~ Orange and Cranberry Deluxe Coffee Station

\$ /person

Add Fresh Seasonal Fruit Bowl......+\$3.50/person

#### HOMESTYLE FAVORITES BUFFET

Fluffy Scrambled Eggs
French Toast with Maple Syrup and Butter
Home Fried Potatoes
Sausage –or- Bacon
Chilled Juices ~ Orange and Cranberry
Deluxe Coffee Station
\$ /person

Add Fresh Seasonal Fruit Bowl......+\$3.50/person

#### **CELEBRATION BUFFET**

Assorted Quiche
French Toast –or- Waffles with Maple Syrup, Butter & Whipped Cream
Home Fried Potatoes
Sausage and Bacon
Chilled Juices ~ Orange and Cranberry
Deluxe Coffee Station
\$ /person
Add Fresh Seasonal Fruit Bowl......+\$3.50/person

#### **OMELET BAR**

Add an Omelet Bar to any Breakfast Buffet above

**Build Your Own Omelet** 

Mushrooms, Peppers, Tomatoes, Spinach, Onions, Grated Cheeses, Bacon, Diced Ham +\$ /person

# Ranquets & Events



### **LUNCH & DINNER BUFFETS**

Minimum of 25 People

#### **GOURMET SANDWICH BUFFET**

Assorted Sliced Baguette Sandwiches:

Turkey & Havarti, Lettuce, Cranberry Mayonnaise Roast Beef, Tomato, Arugula, Horseradish Spread Baked Ham and Provolone, Mustard

Potato Salad, Pasta Salad or American Macaroni Salad Cole Slaw

> Ice Water, Iced Tea Assorted Cookies Deluxe Coffee Station

> > \$ /person

Add Soup: <u>Tomato Basil Bisque</u>...... +\$3/person | <u>Crab Bisque</u> or <u>Maryland Crab Soup</u>......+\$5/person Add <u>Fresh Seasonal Fruit Bowl</u>......+\$3.50/person

#### **1969 BUFFET**

#### Choice of Two Entrées:

Buttermilk Fried Chicken • Sweet Grilled BBQ Chicken Chicken Salad • Tuna Salad • Egg Salad Sliced Top Round of Beef ~ with Gravy, Au Jus, or Horseradish Sauce Meatballs in Marinara • Swedish Meatballs

Meat or Vegetable Lasagna Baked Macaroni & Cheese\* Penne Primavera Tortellini with Blush Sauce

#### Choice of Two Salads/Sides:

Caesar Salad • Tossed Salad

Pasta Salad • American Macaroni Salad • Potato Salad Cole Slaw • Chef's Seasonal Vegetable Medley

Assorted Rolls and Butter
Ice Water, Iced Tea
Assorted Cookies
Deluxe Coffee Station

\$ /person

\*Substitute <u>Maryland Crab Macaroni & Cheese</u>......+\$5/person

Add Soup: <u>Tomato Basil Bisque</u>.....+\$3/person | <u>Crab Bisque</u> or <u>Maryland Crab Soup</u>......+\$5/person

Add <u>Fresh Seasonal Fruit Bowl</u>......+\$3.50/person

# Hanquets & Events



## **LUNCH & DINNER BUFFETS**

Minimum of 25 People

#### MANOR HOUSE BUFFET

Garden Salad with House Dressing

<u>Top Round of Beef</u> - Slow roasted to a tender medium, carved and served with Horseradish Cream Chicken Piccata ~ Lemon, White Wine Butter Sauce

Chef's Selection of Starch
Chef's Seasonal Vegetable Medley
Dinner Rolls and Butter
Ice Water, Iced Tea
Cookies
Coffee Station

Add Soup: Tomato Basil Bisque......+\$3/person | Crab Bisque or Maryland Crab......+\$5/person

/person

#### **CHANTILLY BUFFET**

Select One Soup or Salad:

Caesar Salad • Garden Salad with House Dressing Tomato Basil Bisque

#### Choice of Two Entrées:

<u>Chicken Valentino</u> ~ Baby Spinach, Roasted Red Peppers, Fresh Mozzarella, Roasted Garlic Cream <u>Chicken Piccata</u> ~ Lemon, White Wine Butter Sauce

<u>Top Round of Beef</u> ~ Seasoned to Perfection, Carved, served with Horseradish Cream

<u>Beef Tips Burgundy</u> ~ Red Wine and Button Mushroom Demi-Glace

<u>Honey Maple Basted Ham</u> ~ Hand Carved, served with Dijon Mustard

Roasted Pork Loin ~ Glazed with an Amber Ale Pineapple Jalapeno Jam

Chef's Selection of Starch
Chef's Seasonal Vegetable Medley
Dinner Rolls and Butter
Ice Water, Iced Tea
Chef's Selection of Dessert
Coffee Station

\$ /person

Substitute <u>Crab Bisque</u> or <u>Maryland Crab Soup</u>......+\$5/person
Substitute <u>Jumbo Lump Crab Cakes</u> ~ with Traditional Accompaniments......+\$8/per person
Substitute <u>Chicken Chesapeake</u> ~ Jumbo Lump Crab, Mustard Vin Blanc......+\$6/person
Substitute <u>Baked Salmon</u> ~ Lemon Dill Beurre Blanc......+\$4/person

# Ranquets & Events



# PLATED LUNCH OR DINNER

Minimum of 25 People

#### MEMORABLE OCCASIONS

Select One Soup/Salad:

Caesar Salad • Garden Salad with House Dressing • Tomato Basil Bisque

#### Select One Entrée:

<u>Chicken Valentino</u> ~ Baby Spinach, Roasted Red Peppers, Fresh Mozzarella, Roasted Garlic Cream
<u>Chicken Piccata</u> ~ White Wine Butter Sauce with Capers and Lemon
<u>Roasted Turkey</u> ~ Herb Roasted with Traditional Bread Stuffing and Gravy
<u>Top Round of Beef</u> ~ Seasoned to Perfection, Carved, served with Horseradish Cream
Roasted Pork Loin ~ Glazed with an Amber Ale Pineapple Jalapeno Jam

Chef's Selection of Starch & Seasonal Vegetable Medley
Dinner Rolls and Butter
Ice Water, Iced Tea
Chef's Selection of Dessert
Deluxe Coffee Station

\$ /person

Substitute <u>Crab Bisque</u> or <u>Maryland Crab Soup</u>......+\$5/person

Substitute <u>Jumbo Lump Crab Cakes</u> ~ with Traditional Accompaniments......+\$8/per person

Substitute <u>Grilled Filet Mignon</u> ~ Served with Madeira or Bearnaise Sauce......+\$8/person

Substitute <u>Baked Salmon</u> ~ Lemon Dill Beurre Blanc......+\$4/person

## **COCKTAIL PARTY**

Minimum of 25 People

#### MEET AND GREET

Select Seven Items Below

#### **Butlered Appetizers**

Stuffed Mushrooms • Vegetable Spring Roll

Buffalo Chicken Bites • Spanakopita • Crab Bisque "Shots" • Shrimp Cocktail Shooters

Cocktail Franks in Blankets • Mini Quiche • Chicken Cordon Bleu

Philly Cheesesteak Spring Rolls • Sesame Chicken Skewers • Mini Crab Cakes (+5/person)

#### **Display Stations**

Fresh Crudité ~ Assortment of Raw Vegetables and Chef's Specialty Dips

Meatball Sliders ~ Italian Meatballs with Parmesan Cheese and Slider Rolls

Artisan Cheese Board ~ International and Domestic Cheeses with Gourmet Crackers......+\$5/person

Bruschetta Bar ~ Tomato Basil Bruschetta served with Garlic Rubbed Toasted Baguette......+\$4/person

Maryland Crab Dip ~ Hot creamy Crab & Cheese blend seasoned w/ Old Bay with Crackers......+\$7/person

\$ /Person

# HORS D'OEUVRES SELECTIONS - À LA CARTE

Enhance your event with Appetizer Displays and Butlered Hors D' Oeuvres. The following may be added to your menu à la carte.

#### **CHESAPEAKE SIGNATURE DISPLAY**

(\$7 per person)

A delightful presentation of Fresh Vegetable Crudité, a selection of Domestic & Imported Cheeses, Fresh Fruit Garni, and an assortment of Crackers and Dips

#### **BUTLERED HORS D' OEUVRES**

(\$5 per person each)

Stuffed Mushrooms

Mushroom Caps filled with choice of Spinach & Cheese, or Stuffing

Mini Meatballs

Italian or Swedish Style

Vegetable Spring Roll

served with an Asian Dipping Sauce

**Buffalo Chicken Bites** 

Breaded Chicken Bites (Mild or Hot Buffalo) served with Blue Cheese Sauce

Spanakopita

Spinach & Feta in Phyllo

Crab Bisque "Shots"

Maryland Classic Creamy Crab Bisque served in a Shot Glass

Caprese Crostini

Fresh Mozzarella, Tomatoes & Basil on Crostini

Cocktail Franks in Blankets

Mustard Dipping Sauce

Mini Quiche

Vegetable & Cheese Filled

Chicken Cordon Bleu

Bite sized breaded Chicken stuffed with Swiss & Ham, served with a Dijonnaise Sauce

Philly Cheesesteak Spring Rolls

served with Tomato Dipping Sauce

Sesame Chicken Skewers

served with a Sweet Thai Chili Sauce

Pizza Bites

Tomato & Mozzarella

### **UPGRADED BUTLERED & DISPLAY HORS D' OEUVRES**

(\$7 per person each)

Mini Crab Cakes

served with Cocktail or Tartar Sauce

Chilled Shrimp Cocktail

served with Cocktail Sauce & Lemon

Crab Stuffed Mushrooms

Stuffed with Crab Imperial

Mini Beef Wellington Bites

served with a Mustard Demi-Glace

Scallops & Bacon

Scallops wrapped in Bacon

Shrimp Lejon

Shrimp wrapped in Horseradish & Bacon

Crab Mac & Cheese Bites

Remoulade Dipping Sauce

**Smoked Salmon Canapes** 

Lemon Dill Spread

Maryland Crab Dip Display

Classic golden baked creamy Crab & Cheese blend seasoned with Old Bay, served with Crostini.



# **BAR & BEVERAGE OPTIONS**

Beverage Packages are for Three Hours of Service. Additional Hours may be purchased. Total guest count for Open Bar Packages is based off all Adults over the Age of 21.

#### PREMIUM OPEN BAR

per person includes: Premium Liquors, House Wines, Bottled Imported/Craft and Domestic Beers, Hard Seltzers, Sodas, non-alcoholic beverages, and 1 Bartender for every 75 guests.

| <u>Liquor</u>           |                       | Wine / Hard Seltzer<br>(Choose Any 5) | Bottled Beer<br>(Choose 5) |
|-------------------------|-----------------------|---------------------------------------|----------------------------|
| Grey Goose Vodka        | Chivas Regal          | Cabernet Sauvignon                    | Corona                     |
| Titoʻs Vodka            | Jameson Irish Whiskey | Merlot                                | Yuengling Lager            |
| Seasonal Flavored Vodka | Maker's Mark Bourbon  | Chardonnay                            | Coors Light                |
| Bombay Sapphire Gin     | Jack Daniels          | Pinot Grigio                          | Miller Lite                |
| Tanqueray Gin           | Southern Comfort      | Moscato                               | Michelob Ultra             |
| Bacardi Rum             | 1800 Tequila          | White Zinfandel                       |                            |
| Captain Morgan's Rum    | Dry & Sweet Vermouth  | Riesling                              | Blue Moon                  |
| Malibu Rum              | Triple Sec            | Pinot Noir                            | Heineken                   |
| Seagram's VO            | Disaronno Amaretto    |                                       | Dogfish Head IPA           |
| Seagram's 7             | Peachtree Schnapps    | White Claw                            | Stella Artois              |
| Crown Royal             | Kahlua                | Truly Hard Seltzer                    | Sam Adams                  |

#### **CLASSIC OPEN BAR**

\$ per person includes: Liquors, House Wines, Bottled Domestic Beers, Sodas, non-alcoholic beverages, and 1 Bartender for every 75 guests.

| Liq                  | <u>uor</u>          | Wine<br>(Choose 4) | Bottled Beer<br>(Choose 4) |
|----------------------|---------------------|--------------------|----------------------------|
| Absolut Vodka        | Dewar's Scotch      | Cabernet Sauvignon | Corona                     |
| Beefeater's Gin      | Jack Daniels        | Merlot             | Yuengling Lager            |
| Bacardi Rum          | Jim Beam            | Chardonnay         | Coors Light                |
| Captain Morgan's Rum | Jose Cuervo Tequila | Pinot Grigio       | Miller Lite                |
| Seagram's 7          |                     | Moscato            | Michelob Ultra             |
|                      |                     | White Zinfandel    |                            |
|                      |                     | Riesling           | Blue Moon                  |

#### **BEER & WINE OPEN BAR**

\$ per person includes: House Wines, Bottled Domestic Beer, Sodas, non-alcoholic beverages, and 1 Bartender for every 75 guests.

| Wine<br>(choose 4) |                 | Bottled Beer<br>(choose 4) |                |
|--------------------|-----------------|----------------------------|----------------|
| Cabernet Sauvignon | Moscato         | Corona                     | Miller Lite    |
| Merlot             | White Zinfandel | Yuengling Lager            | Michelob Ultra |
| Chardonnay         | Riesling        | Coors Light                | Blue Moon      |
| Pinot Grigio       | Pinot Noir      |                            |                |



# **BAR & BEVERAGE OPTIONS**

Beverage Packages are for Three Hours of Service. Additional Hours may be purchased. When serving alcoholic beverages, total guest count is based off all Adults over the Age of 21.

#### **SOFT BEVERAGES OPEN BAR**

<u>per person Includes</u>: Sodas and non-alcoholic beverages, and 1 Bartender for every 75 guests. The Soft Beverages package must be purchased for guests Ages 12-20 when a Premium, Classic or Beer & Wine Open Bar is purchased.

#### SPECIAL BEER / WINE / CHAMPAGNE / LIQUOR REQUESTS

Pricing Upon Request.

#### TAB BAR

A check will be run through the duration of the party for all alcoholic beverages consumed by the guests. A \$1,000 refundable deposit is required in advance along with a signed credit card slip. At the end of the function, the tab will be calculated with Service Charge, and any difference will be settled at time of final payment. A time limit or a certain time period may be set in which beverages can be put on a tab.

#### Tab Bar Drink Prices

<u>Bottled Beer</u> - \$6 • <u>Glass of Wine</u> - \$8 • <u>Liquor</u> - \$10 • <u>Soda</u> - \$3 *Tab Bar Drink Prices include Maryland State Tax.* 



\*Additional Bartenders may be added to any Bar Package at \$150 each.

The consumption of alcoholic beverages by a minor is in serious violation of state and federal laws and will be treated as a crime. Our staff is fully trained to ask for age identification from any person who appears to be under the age of 21 and is trying to obtain alcohol. We ask that you inform any guests who may be under the legal drinking age of our policy.

CHESAPEAKE BAY GOLF CLUB

# Banquets & Events



# **EVENT VENUES**

# Chantilly Ballroom



### Chantilly Ballroom - 3 Hour Rental

<u>Features & Amenities</u>: Our gorgeous all new Chantilly Ballroom features a Vaulted Ceiling, Center Wood Beam, sparkling Crystal Chandeliers, elegant gold Chiavari Chairs with padded off-white leather seats, Wood Floors, Wainscoting, Wall Sconces, Granite Bar, exclusive LED Up Lighting\*, 70" Smart TV\*, Built-in Sound System\*, Free Parking, and four large picture-frame windows with custom damask cornices that offer picturesque views of our prestigious golf course.

<u>Rental Includes</u>: The above offered amenities, Table Linens, Cake Cutting, China, Glassware, Silverware, Dance Floor, Professional Event Coordination, Room Set Up, Breakdown and Cleanup. 50 guest minimum.

<u>Set Up</u>: Events have an allotted time frame of 3 hours. Rental includes an additional 1 hour prior to the start of the event for decorations, and 1 hour afterward to remove items brought in by the hosting party.

\*Optional LED Up-Lighting Package: The vaulted ceiling and soffits are fitted with state-of-the-art LED color lighting that creates a "wall wash" effect and can be programmed to match your party's color scheme. Our "lighting scenes" create the perfect room ambiance for special introductions, dinner, dancing, and cake cutting. At the touch of a button, room lights, chandeliers and sconces dim, spotlights shine, LED lights glow – modern features that take your event next level! Pricing includes staff to administer.

\*<u>Optional A/V Package</u>: 70" Smart TV for photo slideshow/presentation (advanced set-up required), Microphone for speeches, Built-in Sound System (play your own music playlist!), and staff to administer.

# Banquets & Events



# **EVENT VENUES**

# Rustic Party Pavilion



Linton Photography

### Rustic Party Pavilion – 3 Hour Rental

<u>Features & Amenities</u>: Our Rustic Party Pavilion offers open-air seating with beautiful pond views overlooking the golf course and provides protection from the sun and elements for your guests. Features Amish-crafted board and batten natural wood farmhouse siding and knee wall, standing seam metal roof, reclaimed wood 10' center arch, stained arched pillars, professional landscaping, Edison-style party lights that illuminate the perimeter, free parking, and the comfort of ceiling fans.

<u>Rental Includes</u>: The above offered amenities, White Folding Chairs, Tables, Table Linens, Outdoor Serveware, Room Set Up, Breakdown and Cleanup. <u>Seasonal</u>: Available April 1-November 30.

<u>Set Up</u>: Events have an allotted time frame of 3 hours. Rental includes an additional 1 hour prior to the start of the event for decorations, and 1 hour afterward to remove items brought in by the hosting party.

\*<u>Optional Place Setting Upgrade</u>: China Plates, Silverware.

\*Optional Dance Floor: 12'x15' Wood Dance Floor in-house rental includes set up and breakdown.

\*Optional A/V Package: PA System with Hand Held Microphone.

Due to concern for environment, decorations must be approved by Chesapeake Bay in advance. Glassware discouraged.

#### CHESAPEAKE BAY GOLF CLUB

# Banquets & Events



# **EVENT VENUES**

# Trophy Room, Blue Room & Brick Patio

The Trophy Room is ideal for a small Brunch, Shower, Birthday or Anniversary Celebration, Office Party and more. The Blue Room may be added to accommodate a Cocktail, Holiday or Social Event. Rental Features:

<u>Trophy Room</u>\*: Use of room, Solid Wood Chairs, Wood Floor, Buffet Bar, Set Up and Breakdown.

• <u>Classic Event</u>: Linens, China, Glassware, Silverware. • <u>Casual Event</u>: Natural Tables, Disposable Serveware.

<u>Blue Room</u>\*: Use of room, Leather Lounge Seating, Granite Bar & Seating, Wood Tables & Chairs (after 5pm).

<u>Brick Patio</u>: Open-Air Iron Café Seating, Adirondack Chair conversational groupings, golf course views.









# Lakeview Arbor on the Lawn

Gorgeous outdoor setting for a memorable special event! Located next to our historic 1800s Manor House, your guests will enjoy an intimate setting with glistening lake views as your backdrop, a custom 10' white arched arbor, pristine manicured lawn, and a magnificent reclaimed stone staircase built into the hill.

<u>Seasonal</u>: Available April 1 – November 30 for special outdoor gatherings.

<u>Special Event Rental Includes</u>: Use of Lawn Terrace for 3 Hours, White Folding Chairs, Round Tables, Linens, China, Glassware, Silverware, Arbor, Two Large Stone Urns, special Set Up and Break Down.

\*Due to concern for the environment, all decorations/details must be approved by Chesapeake Bay Golf Club in advance.





# **EVENT VENUE RENTAL PRICING**

Whether you're looking for an elegant, chic, country club venue, a rustic farmhouse open-air setting, or a casual and comfortable dining room – Chesapeake Bay Golf Club looks forward to setting the scene for your special event at our newly renovated facilities.

Pricing below is for events catered by Chesapeake Bay Golf Club.

| 3 Hours | Chantilly Ballroom  Chantilly Ballroom            | <u>\$</u>    |
|---------|---|--------------|
|         |   | <del>*</del> |
|         | Rustic Party Pavilion                             |              |
|         | (Seasonal: April 1-November 30)                   |              |
| 3 Hours | Rustic Pavilion                                   | <u>\$</u>    |
|         |   |              |
|         | Erophy Room, Blue Room                            |              |
| 3 Hours | Trophy Room – "Casual Event"                      | <u>\$</u>    |
| 3 Hours | Trophy Room – "Classic Event" (per person linens) | <u>\$5</u>   |
| 3 Hours | Trophy Room + Blue Room (after 5pm)               | <u>\$</u>    |
|         |   |              |
|         | Brick Patio                                       |              |
|         | (Seasonal: April 1-November 30)                   |              |
| 3 Hours | Brick Patio                                       | <u>\$</u>    |
|         |   |              |
|         | Lakeview Arbor on the Lawn                        |              |
|         | (Seasonal: April 1-November 30)                   |              |
| 3 Hours | Lawn Terrace Special Event                        | <u>\$</u>    |
|         |   |              |
|         |   |              |

### TIME SCHEDULING

All events have an allotted time frame of three hours – with an additional one hour allocated prior to event to decorate and set up room, and one hour after the event for removal of decorations and personal items.

Additional event time must be obtained ahead of time at a fee of \$ per hour.

Extra time, if not arranged for in advance, will cost \$ per half hour.



# **VENUE SEATING CAPACITIES**

Our venue capacities below may vary up or down based on preferred seating arrangements.

\* Seasonal Venues (available April 1-November 30)

Chantilly Ballroom – Sit Down: w/ Dance Floor – 170 No Dance Floor – 200

Chantilly Ballroom – Buffet: w/ Dance Floor – 150 No Dance Floor – 180

Rustic Party Pavilion \* Open-Air Banquet/Event – 144 Cocktails / Social – 200

Trophy Room Dinner/Shower/Brunch – 50

Trophy Room + Blue Room Cocktails / Special Event – 100

Brick Patio \* Outdoor Social – 80

Lakeview Arbor on the Lawn \* Outdoor Special Event – 200

## **AUDIO/VISUAL PACKAGES**

| LED Lighting Package:<br>Chantilly Ballroom | State-of-the-art LED color lighting to match event theme, exclusive ambiance and lighting effects, staff to administer                                   | \$ |
|---|--|----|
| A/V: Chantilly Ballroom                     | 70" Smart TV for Slideshow/Presentation ( <u>advanced set up required</u> ),<br>Microphone, Built-in Sound System – Play Your Music, staff to administer | \$ |
| A/V: Rustic Pavilion                        | PA System with Hand Held Microphone  | \$ |
| A/V: Trophy Room                            | Smart TV for Slideshow/Presentation (advanced set up required)   | \$ |

# **SCENIC VIEWS - PERFECT PHOTOGRAPHY**

Imagine centuries old trees, glistening water views, lush green lawns, historic 1800s manor house, custom slate and stone staircase on the hill, white arched arbor by the lake, native grasses, weeping willows, cattails, meadows, bridges, blue herons, flowers, formal landscapes, wildlife & more. Take a golf cart and find the perfect settings to capture the personality and uniqueness of your party.







# **ADDITIONAL MENU INFORMATION**

#### **VENDOR MEALS**

Vendor Meals are available upon request and will be priced based on selection.

# **UPGRADES, RENTALS & DECOR**

#### LINENS & OTHER RENTALS

An assortment of beautifully textured and patterned table linens and overlays are available to rent as an upgrade. High Top Tables, Champagne or Chocolate Fountains, Margarita/Smoothie Frozen Drink Maker & more are available to rent to enhance your event. Please ask Event Coordinator for details and pricing.

#### **DECORATIONS**

<u>All decorations</u> must be approved by the Event Coordinator in advance. Confetti, glitter, feathers, affixing anything to the walls, ceiling or floors with nails, tacks, staples or tape <u>is prohibited</u>. Chesapeake Bay GC is not responsible for decorating. A set-up fee may be charged for events with extraordinary requirements.

## ~ SPECIAL OFFERS ~

#### **FUNDRAISER SPECIAL OFFER**

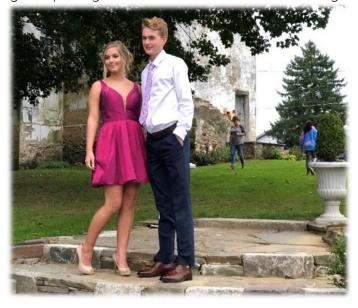
Chesapeake Bay Golf Club is dedicated to giving back! We offer a special 10% Off Discount on the food package selected for Non-Profit Groups, Charitable Events, and Fundraisers. Available any time of year.

#### MONDAY-THURSDAY SPECIAL

Book your event Monday-Thursday and receive 5% Off Venue Rental.

#### STUDENT SPECIAL

Student special pricing and packages available for Prom, Homecoming, Dances, and Formals.





# **PAYMENT GUIDELINES**

### DEPOSIT, PAYMENT PROCESS ATTENDANCE & FINAL MENU SELECTIONS

**Due at Contract Signing** - A \$400 non-refundable deposit and completion of Chesapeake Bay Golf Club's Event Contract secures your date and time for your event.

3 Months Prior to Event – 1/2 of the Estimated Balance is due.

10 Days Prior to Event – Remaining Balance of all fees, final count of guests, and menu selections are due 10 days prior to the event and are considered final and nonrefundable. Room minimum counts will apply.

#### SECURITY DEPOSIT & INSURANCE

A signed Security Disclaimer and Security Deposit of \$750 (secured with a credit card or certified check) is required 10 Days prior to event and will be held as liability for damage done to the facility during the event. Damage/Excessive Cleanup can be defined, but not limited to: confetti, cake throwing, bathroom cleanup, spilled alcohol or other liquids, etc. If no damage occurs, the Security Deposit will be fully refunded.

Note: Special Event Liability Insurance with Host Liquor Liability coverage may be requested for large scale events due no later than 30 Days prior to the event. It provides legal liability coverage for accidents, peace of mind and protection from financial loss against bodily injury or property damage suits brought by parties injured, or as a result of an intoxicated guest who was served alcohol at an event you hosted.

#### TAX AND SERVICE CHARGE

All prices are per person. A 20% Service Charge and Maryland State Tax will be added to your Final Bill.

